



Employee & Volunteer Driver Requirements

Church Vehicles

All volunteers/employees who would like to *drive their own vehicles* for The House Modesto, or who would like to be *approved to drive a church vehicle* for The House Modesto, must bring the following to the Maintenance Department to be considered for approval (see JaNean):

1. Driver's License
2. Auto Insurance Card
3. DMV Print-out (For those who will be driving a church vehicle or using their own vehicle for ongoing transportation of people.) *To obtain your Driver Record Printout (\$2.00), go to the following website: <http://www.dmv.ca.gov/online/dr/welcome.htm>*

Volunteers who are approved to drive a church vehicle will meet with the Facilities Director to review the Driver's Log Sheet and discuss procedures.

Personal Vehicle

All employees/employees of The House Modesto who *drive their own vehicles for the church* must bring the following to the Business Office (see Leslie):

1. Driver's License
2. Auto Insurance Card
3. DMV Print-out (For those who will be using their own vehicle for ongoing transportation of people.) *To obtain your Driver Record Printout (\$2.00), go to the following website: <http://www.dmv.ca.gov/online/dr/welcome.htm>*

I understand and agree to the following:

Anyone driving their own private vehicle on church business is doing so under their own insurance, and their insurance is primary coverage in the event of an accident, vehicle damage, or injury. The House Modesto's insurance is secondary coverage.

Printed Name

Signature

Date